



City of Burlington

Department of Public Works

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Steven Goodkind, P.E.
DIRECTOR OF PUBLIC WORKS
City Engineer

Erin Demers, E.I.T.
PUBLIC WORKS ENGINEER

MEMO

TO: Board of Finance
FROM: Erin Demers, E.I.T., Public Works Engineer
CC: Department of Public Works Commission
DATE: February 14, 2011
RE: Lower Church & St. Paul Street Improvement Project: Construction Inspection Services Contract

We are seeking authorization to award the residential engineering (construction inspection services) contract for the Church & St. Paul Street Improvement Project to **Holye Tanner & Associates**. This contract includes inspection services and residential engineering services for the reconstruction of Church Street from Main Street to King Street and St. Paul Street from Main Street to College Street. The construction project was approved by the Board of Finance and City Council on October 25, 2010.

Construction includes the following: roadway improvements including but not limited to new curbing, sidewalks, traffic signals and various landscape and pedestrian amenities for Lower Church Street and a portion of St. Paul Street. The construction is scheduled to begin no earlier than March 15, 2011 and be completed by September 1, 2011.

The project is being developed through the Local Transportation Facilities (LTF) section of the Vermont Agency of Transportation (VTrans). Although the project is managed locally, the use of Federal and State funds requires that permitting, environmental, and right-of-way (ROW) processes follow pertinent Federal and State regulations. One requirement of the LTF program is that the municipality provides the necessary oversight of the construction phase. This oversight includes inspection and sampling/testing of construction materials. This contract seeks to hire a consultant that can provide these services to the City of Burlington.

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A request for proposals advertised and issued on November 8, 2010. We received proposals from consulting firms on December 1, 2010. The proposals are attached from the following consulting firms.

The results are as follows:

- | | |
|-------------------------------|---------------------------------|
| 1. Holye Tanner & Associates | \$90,000, \$84.30/hour |
| 2. Dubois & King | \$83,000, \$101.10/hour |
| 3. Engineered Solutions, P.C. | \$28,800-\$43,200, \$78.26/hour |

Holye, Tanner & Associates submitted a well qualified and cost-effective proposal per hour. Their prior experience with the Marketplace Projects adjacent to the site has shown that they would be more than capable to perform the inspection services for this construction project.

We would like to request that the Board of Finance authorize Public Works Steve Goodkind to execute a contract with **Holye Tanner & Associates** in the amount of **\$90,000 as based on the attached cost proposal.** Local share of these construction inspection services will be 20% or \$18,000. The remainder of the project will be funded through the SAFETEA-LU appropriation and Federal Transit Funds.

Upon Board of Finance approval we will award a contract to proceed with the inspection services. Inspection services will proceed along with the construction work from March 15, 2011 to September 1, 2011.